

**City of Gig Harbor
Americans with Disabilities Act (ADA)
Self-Evaluation and Transition Plan
for the Public Right-of-Way**



Appendix F

Public Engagement Strategy

ADA Transition Plan Project Webpage

Direct Email Notifications

Online Surveys

Public Hearing Presentation

December 2021

Prepared by



City of Gig Harbor ADA Transition Plan Project Webpage Content

<http://www.cityofgigharbor.net/CivicAlerts.aspx?AID=759>

Posted on: October 15, 2021

City of Gig Harbor Public Right-of-Way ADA Self-Assessment and Transition Plan

The City is developing an ADA (Americans with Disabilities Act) Self-Assessment and Transition Plan for the City's public right-of-way facilities in compliance with federal and state law.

The City of Gig Harbor is committed to providing equal access to its public right-of-way facilities for all citizens including those with disabilities.

The City will focus its efforts on prioritizing existing curb ramp barriers within City limits for barrier removal. The City will also establish policies and procedures set by the U.S. Department of Justice (DOJ) and the Washington State Department of Transportation (WSDOT). The public will have the opportunity to comment on the draft Plan.

Subsequent plan updates intend to further identify and address barriers in remaining City public right-of-way facilities (i.e., outstanding curb ramps, sidewalks, and driveway interface with sidewalks) City building, park and trail facilities, and City services, programs, and activities.

To satisfy the requirements set forth by Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990 (CFR 28 Part 35), and WSDOT Local Agency Guidelines Manual (Chapter 29), this ADA Transition Plan intends to:

- Identify physical and communicative barriers in the City of Gig Harbor's public right-of-way facilities that limit the accessibility of its programs, services, or activities to individuals with disabilities;
- Describe the methods to be used to make the facilities, programs, services, or activities accessible;
- Provide a schedule for making necessary modifications to provide better access and achieve compliance; and
- Identify the public official(s) responsible for implementation of the plan.

The [City of Gig Harbor's Public ADA Notice](#) provides more information on the precedent for ADA compliance and the City's legal responsibilities.

Project Schedule

The City of Gig Harbor has contracted civil engineering firm Transportation Solutions, Inc., to complete the ADA Transition Plan for the Public Right-of-Way by the end of 2021.

August 2021:

- Project Kick-off.

- Review/evaluate/validate existing curb ramp inventory for level of ADA compliance.
- Review/evaluate City's ADA public notice, policies, and procedures.

September 2021:

- Develop prioritization criteria for identified curb ramp barriers.
- Refine removal prioritization criteria based on input from city staff, members of the ADA community, and other stakeholders.

October 2021:

- Prioritize identified curb ramp barriers giving special attention to barriers located near transit routes and Places of Local Interest as identified in the City's Comprehensive Plan.
- Develop a financial plan and implementation schedule for removal of curb ramp barriers. Identify outstanding public right-of-way facilities to be evaluated in future Plan updates.
- Launch Online Public Curb Ramp Barrier Survey (October 15).

November 2021:

- Submit Draft ADA Transition Plan to Gig Harbor Public Works Committee for review/comment.
- Present Draft ADA Transition Plan to Gig Harbor City Council for review and public comment (November 22).
- Close Online Public Curb Ramp Barrier Survey (November 30).

December 2021:

- Revise and provide Final ADA Transition Plan to Gig Harbor City Council for Adoption (December 13).

How Can You Be Involved?

Have an idea about how to make the City of Gig Harbor's public right-of-way facilities more accessible to people with limited mobility, vision, hearing, or cognitive disabilities? Here are ways to let us know!

- **Report Curb Barriers via our Online Survey** to let us know where you experience physical barriers in the City's public right-of-way (October 15 - November 30). For map-enabled survey, you may report one barrier location per survey. To report additional barriers, you are welcome to repeat the survey multiple times.
- **Map-enabled survey available [here](#). Screen-reader-friendly survey available [here](#).**
- **Provide input on the Draft Plan** via email to ADACoordinator@gigharborwa.gov **during the public comment period (November 10-30)**. You can access the Draft Plan via the Documents section below.
- **Provide public comment at the City Council Meeting on November 22** at 5:30pm. Zoom Meeting Link: <https://zoom.us/j/93216056382>

The City would especially value input from:

- Individuals with disabilities;

- Senior citizens;
- Individuals that encounter accessibility barriers such as parents/family members/friends of individuals with disabilities;
- Members of groups that provide services or transportation to individuals with disabilities;
- Individuals with experience and knowledge of ADA planning and requirements;
- Interested Gig Harbor residents.
- Individuals with experience and knowledge of ADA planning and requirements;
- Interested Gig Harbor residents.

City Staff Contacts

For questions regarding the ADA Transition Plan, please contact:

ADA Transition Plan Project Manager
 Aaron Hulst, Senior Engineer
 3510 Grandview Street
 Gig Harbor, WA 98335
 Phone: 253-851-6170
 Washington Telecommunication Relay Services: 7-1-1
 Email: Ahulst@gigharborwa.gov

To request an alternative format or accommodation, please contact:

Jeff Langhelm, ADA Coordinator, Public Works Director
 3510 Grandview Street
 Gig Harbor, WA 98335
 253-851-6170
 Washington Telecommunication Relay Services: 7-1-1
 Email: ADACoordinator@gigharborwa.gov
 Other ADA Resources

To submit a grievance using Microsoft Word, please [click here](#). To submit a grievance using a PDF fillable form, please [click here](#).

For persons with hearing or speech disabilities, please use the [Washington Telecommunication Relay Service](#) by dialing 7-1-1 or the following numbers for specific communications methods:

- [Voice Feature](#): 1-800-833-6384
- [Captioned Telephone Service \(CTS\)](#): 877-243-2823
- [Hearing Carry Over \(HCO\) Feature](#): 1-800-833-6388

- [Speech to Speech Services \(STS\) Feature](#): 1-877-833-6341
- [Telebraille \(TB\) Feature](#):1-800-833-6385
- [Text Teletype \(TTY\) Feature](#): 1-800-833-6388
- [Voice Carry-Over \(VC\) Feature](#): 1-800-833-6386
- [Video Relay Service \(VRS\) and Internet-Protocol Relay \(IP-Relay\)](#): Please visit link for more information.

Documents

A Draft ADA Transition Plan is anticipated to be posted here in mid November 2021. This draft will be available for public comment before a final draft is submitted to City Council.

Appendix E of the Draft ADA Transition Plan - 2021 Accessible Pedestrian Signal (APS) Policy may be found [here](#).

Recent/Annual Accomplishments

Currently, the City is addressing the items under October 2021 of the Project Schedule above.

Upon acceptance of the ADA Transition Plan by the City of Gig Harbor City Council in 2021, the City will provide progress updates to demonstrate where barriers to accessibility have been removed from the public right-of-way in accordance with the ADA Transition Plan.

City of Gig Harbor ADA Transition Plan Direct Email Notification

Good morning,

The City of Gig Harbor wants to hear from you about barriers that you or your clients experience in the public right of way (public roads and streets) as the City develops its [ADA Transition Plan for the Public Right-of-Way](#).

Do you have an idea about how to make the City of Gig Harbor more accessible to people with limited mobility, vision, hearing or cognitive disabilities?

Barriers may include but are not limited to inaccessible curb ramps, sidewalks and/or pedestrian crossings.

Share your thoughts by completing our 5 minute online survey! There are [map-enabled](#) or [screen-reader friendly](#) options OR attend the City Council Meeting on November 22, 2021 at 5:30pm in-person or virtually. Virtual Platform: Zoom Meeting Link: <https://zoom.us/j/93216056382>

If you are concerned about clicking on any of these links due to the phishing and spam taking place, please feel free to contact me at 253-853-7618 (desk phone) or the main City of Gig Harbor number at 253-851-6170 to verify that this is email is truly from the City of Gig Harbor.

Thank you in advance for any input that you can provide,

Maureen Whitaker

Executive Assistant

City of Gig Harbor

Public Works Department

3510 Grandview Street | Gig Harbor, WA 98335

Direct Line: 253-853-7618

Main Line: 253-851-6170

www.cityofgigharbor.net

Notification Recipients

Beth Sutton, DSB – email sent: 10/22/21

Beth.Sutton@dsb.wa.gov; phone: 253-476-6962

Tacoma Area Coalition of Individuals with Disabilities,

Attn: Nola Renz at nola@tacid.org – email sent 10/22/21

<https://tacid.org/>

Although based in Tacoma, it is a coalition of regional support providers for persons who are deaf, blind, have MS, or other disabilities.

Greater Gig Harbor Foundation – Gig Harbor Senior Center, ghseniorctr@gigharborfoundation.org –

email sent 10/22/21

<https://gigharborfoundation.org/ghseniorcenter>

Gig Harbor Pierce County Library

Attn: Petra McBride at pmcbride@Piercecountylibrary.org – email sent 10/22/21

<https://www.piercecountylibrary.org/>

Peninsula School District

Accessibility@yourschool.com - email sent 10/22/21

<https://www.psd401.net/>

Tom Taylor Family YMCA

Attn: Megan Sala, Executive Director, Phone: 253-853-9622 (called on 10/22/21 requesting a call back and email address) No call back received.

<https://www.ymcapkc.org/locations/tom-taylor-family-ymca>

Saint Anthony's Hospital

Attn : Ruth Fisher at ruthfisher@fhshealth.org – email sent 10/22/21

Pierce County Aging and Disability Resources

adrc@piercecountywa.gov – email sent 10/22/21

PC Coalition for Development Disabilities

info@pc2online.org – email sent 10/22/21

PAVE Partnerships for Action

pave@wapave.org – email sent 10/22/21

Support Services for the Developmentally Disabled

ssdd2327@gmail.com – email sent 10/22/21

Disabled American Veterans

email@davtacoma.org – email sent 10/22/21

Assisted Living Facilities

Heron's Key

Attn: Amy at amyw@heronskey.org – email sent 10/22/21

https://www.heronskey.org/penrose-harbor/?utm_source=google&utm_medium=organic&utm_campaign=gmb&utm_content=ph

The Lodge at Mallard's Landing

Attn: Amber Olomon at aolomon@thelodge-gigharbor.com – email sent 10/22/21

https://www.seniorservicesofamerica.com/senior-living/wa/gig-harbor/the-lodge-at-mallards-landing/?utm_source=GMB&utm_medium=organic

Village Concepts of Gig Harbor

Attn: Danie at danie@villageconcepts.com – email sent 10/22/21

<https://villageconcepts.com/communities/village-concepts-of-gig-harbor-sound-vista-village/>

ManorCare Health Services – Gig Harbor

Attn: Susan Bray at susan.bray@hcr-manorcare.org – email sent 10/22/21

<https://promedicaskillednursing.org/GigHarbor>

Family First Adult Family Homes

Attn: Julie at Julie@familyfirstafh.com – email sent 10/22/21

<https://www.familyfirstafh.com/>

Atria Retirement

Attn: Jodey Berrigan at jodey.berrigan@atriaretirement.com – email sent 10/22/21

ArcGIS Survey123 City of Gig Harbor ADA Curb Ramp Barrier Survey

In 2021, the City of Gig Harbor is seeking public input to identify barriers to accessibility for persons with disabilities in our community.

We want your feedback on curb ramp barriers you experience in the City's public right-of-way.

The public right-of-way includes land dedicated for public roads and streets. ADA (Americans with Disabilities Act) barriers may include but are not limited to inaccessible curb ramps, sidewalks and/or pedestrian crossings.

This survey has 8 questions and should take approximately 3-5 minutes to complete. You may take the survey more than once to identify additional barriers.

Please note that any submission is subject to Washington State Public Records Act as they apply to the City of Gig Harbor.

Thank you very much for your time and input!

1. ADA Barrier Map Location

Please locate the barrier you would like the City to investigate on the below map. To set the blue marker pin, click the mouse at the desired location. Use the plus (+) and minus (-) buttons to zoom in and out.

[ESRI Map Application]

2. Barrier Description

Please describe the ADA access barrier and share any additional information about the specific location of the barrier such as an address, nearby street intersections or landmarks.

3. Barrier Photo

If available, please upload a photo of the barrier.

4. Where is it important to remove barriers?

Please rank the following locations in order of importance for barrier removal (1 = most important):

Beach access

Parking

Paved pedestrian routes (sidewalks, shared use paths)

Unpaved pedestrian routes (trails)

5. Which barriers do you want removed before others?

Please rank the following barriers in order of importance for barrier removal (1 = most important):

Missing accessible pedestrian signals

Missing curb ramps

Sidewalk cracks/bumps
Overgrown vegetation in path of travel
Fixed objects blocking path of travel
Missing pedestrian crossings

6. Is there anything else you want us to know?

This is an optional, open-ended question.

7. Contact Information (optional)

Please enter your contact information below for tracking purposes. You may be contacted with questions about the information submitted.

First Name (optional)

Please provide your first name.

Last Name (optional)

Please provide your last name.

Email Address (optional)

Please provide your email address.

Phone Number (optional)

Please provide your phone number including area code.

Mailing Address (optional)

Please provide your mailing address including street (and unit# if applicable), city, state, and zip code.

8. Best Method of Contact?

Please select one below.

Mailing Address

Email Address

Phone

Do not contact me

Thank you for your input!

Powered by Survey123 for ArcGIS

City of Gig Harbor SurveyMonkey ADA Public Survey

City of Gig Harbor ADA Curb Ramp Barrier Survey

In 2021, the City of Gig Harbor is seeking public input to identify barriers to accessibility for persons with disabilities in our community.

We want your feedback on curb ramp barriers you experience in the City's public right-of-way.

The public right-of-way includes land dedicated for public roads and streets. ADA (Americans with Disabilities Act) barriers may include but are not limited to inaccessible curb ramps, sidewalks and/or pedestrian crossings.

This survey has 6 questions and should take approximately 3-5 minutes to complete. You may take the survey more than once to identify additional barriers.

Please note that any submission is subject to Washington State Public Records Act as they apply to the City of Gig Harbor.

Thank you very much for your time and input!

1. Contact Information (optional). Please enter your contact information below for tracking purposes. You may be contacted with questions about the information submitted.

Name

Address

Address 2

City/Town

State/Province

ZIP/Postal Code

Email Address

Phone Number

2. Please describe the ADA access barrier. Please share information about the specific location of the barrier such as an address, nearby street intersections or landmarks.

3. Where is it important to remove barriers? Please rank the following locations in order of importance for barrier removal (1 = most important).

Unpaved pedestrian routes (trails)
Parking
Beach access
Paved pedestrian routes (sidewalks, shared use paths)

4. Which barriers do you want removed before others? Please rank the following barriers in order of importance for barrier removal (1 = most important).

Missing accessible pedestrian signals
Missing pedestrian crossings
Fixed objects blocking path of travel
Sidewalk cracks/bumps
Missing curb ramps
Overgrown vegetation in path of travel

5. Is there anything else you want us to know? This is an open-ended question.

6. Best Method of Contact? (optional). Please select one below.

Mailing address
Email address
Phone
Do not contact me

Powered by SurveyMonkey
See how easy it is to [create a survey](#).
[Privacy & Cookie Notice](#)

ADA Self-Evaluation & Transition Plan for the Public Right-of-Way

Presentation of Draft Plan to
City of Gig Harbor City Council

Presented November 22, 2021, by
Trent Ward, City Engineer
Jennifer Salemann, Transportation Solutions, Inc.

What is an ADA Self-Evaluation & Transition Plan?

An Americans with Disabilities Act (ADA) Self-Evaluation & Transition Plan is a document that outlines how a jurisdiction transitions toward compliance with the American with Disabilities Act (ADA). The Plan is based on guidance from the Department of Justice. At a minimum, the Plan shall:

- **Identify physical and communicative barriers** that limit accessibility of the City's programs, services and activities.
- **Describe the methods** to be used to make the facilities, programs, services or activities accessible;
- **Provide a schedule** for making necessary modifications to provide better access and achieve compliance; and
- **Identify the public officials responsible** for implementation of the Plan.

Why do we need this Plan?

- **Federal Mandate:** An ADA Title II Self-Evaluation & Transition Plan is mandatory to partially fulfill the requirements set forth in Title II of the Americans with Disabilities Act of 1990 (**42 U.S.C. 12131**).
 - **35.105 Self-Evaluation (a)** *A public entity shall, within one year of the effective date of this part, evaluate its current services, policies, and practices, and the effects thereof, that do not or may not meet the requirements of this part and, to the extent modification of any such services, policies, and practices is required, the public entity shall proceed to make the necessary modifications.*
 - **35.150 Existing Facilities (d) (2)** *If a public entity has responsibility or authority over streets, roads, or walkways, its transition plan shall include a schedule for providing curb ramps or other sloped areas where pedestrian walks cross curbs, giving priority to walkways serving entities covered by the Act, including State and local government offices and facilities, transportation, places of public accommodation, and employers, followed by walkways serving other areas.*
- **Grant Eligibility:** WSDOT requires certified acceptance (CA) agencies with 50 or more employees to have an ADA Transition Plan to continue to be eligible for federal highway funding. City of Gig Harbor is a CA agency.

What is included in this Plan (1)?

Phase 1 (2021) is focused on:

Select Public Right-of-Way Facilities

- Self-evaluation, barrier prioritization, and barrier removal implementation (costs/schedule) of the City's curb ramps.
- Review of existing data related to pedestrian crossings.

Administrative Roles/Policies/Procedures

- Designation of an ADA/504 Coordinator
- ADA Grievance Procedure
- Public Notice Under the ADA
- Accessible Pedestrian Signal Policy
- Designation of an Official Responsible for Plan Implementation

What is included in this Plan (2)?

Phase 1 (2021) continued:

Prioritization of Curb Ramp Barriers for Removal

- ADA-Compliance status
- Proximity to 1) planned transportation projects; 2) pedestrian trails/transit routes; 3) Centers of Local Importance (CoLIs)
- Barrier removals triggered by Annual Pavement Maintenance & Repair Program (requires curb ramp upgrades to be integrated into projects)

Barrier Removal Implementation

- Cost estimates for removing all 416 curb ramp barriers
- Schedule for removing all 416 curb ramp barriers in 6-year (2027) and 25-year (2047) horizon.
- Review of funding sources – existing and potential

Project Schedule Milestones

- **Aug 12:** Project kick off.
- **Sept:** Self-evaluation.
- **Oct 15:** Launched webpage for ADA Transition Plan including online survey(s) and link for public comment opportunity.
- **Oct/Nov:** Barrier prioritization and development of financial implementation plan to remove barriers.
- **Nov 9:** Public Works Committee – Draft Plan review, Draft Plan uploaded to project webpage for public comment.
- **Nov 22:** City Council Meeting and Public Hearing – Draft Plan review and public comment opportunity.
- **Nov 30:** Public comment period ends.
- **Dec 13:** Anticipated adoption of Plan by City Council.

Barrier Removal Implementation (1)

Curb Ramp Cost Category	Estimated Cost in 2021 Dollars
Survey/Map	\$1,600.00
Design	\$1,900.00
CM	\$1,500.00
Construction	\$7,500.00
Contingency	\$2,500.00
Cost (\$) per Curb Ramp	\$15,000.00

Barrier Removal Implementation (2)

Curb Ramp Barrier Removal Schedule (6-Year and 25-Year Horizon)

Estimated Curb Ramp Barrier Removal Schedule	Estimated Amount in 2021 dollars
Total Estimated Curb Ramp Barrier Removal Costs	\$6,240,000
2022 Pavement Maintenance & Repair Program	(\$500,000)
2022-2027 TIP Projects and 2023- Pavement Maintenance & Repair Program	(\$1,000,000)
2028-2047 Remaining Curb Ramp Barrier Costs (25-year horizon averaging 17 ramps or \$250,000 per year)	\$4,740,000

Public Engagement

- Project Webpage including Online Surveys
<https://www.cityofgigharbor.net/CivicAlerts.aspx?AID=759>
(see under “How Can You Be Involved” section)
- Public Comment opportunity at City Council Meeting (Nov 22)
- Public Comment opportunity on Draft Plan (Nov 9-30)

Outstanding Phase I Tasks

- Incorporate public comment and feedback from Public Works Committee and City Council into Final Plan.

What will be included in Future Phases?

Future Phases will focus on self-evaluation and barrier removal implementation for:

Remaining Select Public Right-of-Way Facilities

- Sidewalks
- Driveway interface with sidewalks
- Fully-accessible pedestrian signal (APS) systems
- Parking

Remaining City Facilities

- Buildings
- Parks/Trails
- Services/Programs/Activities

Questions?

- Time for discussion

Please fill out our online survey!

- Map-enabled survey: <https://arcg.is/1LD1zH0>
- Screen-reader friendly survey: <https://www.surveymonkey.com/r/QR8T3QW>

Thank you for your time!