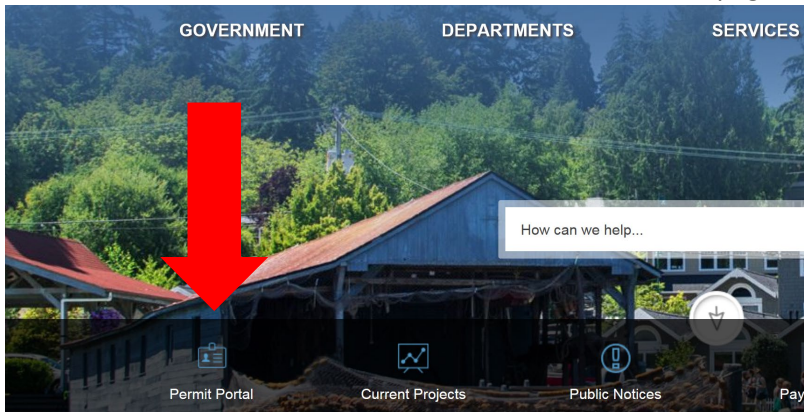


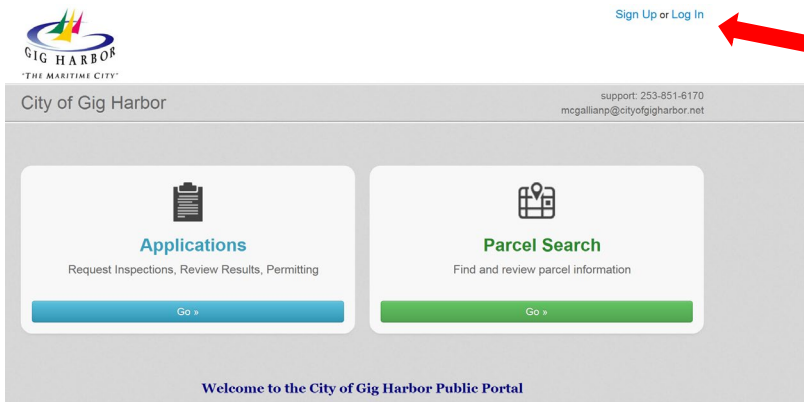
City of Gig Harbor

Permit Portal Temporary Sign in Public Right-of-Way Application Instructions

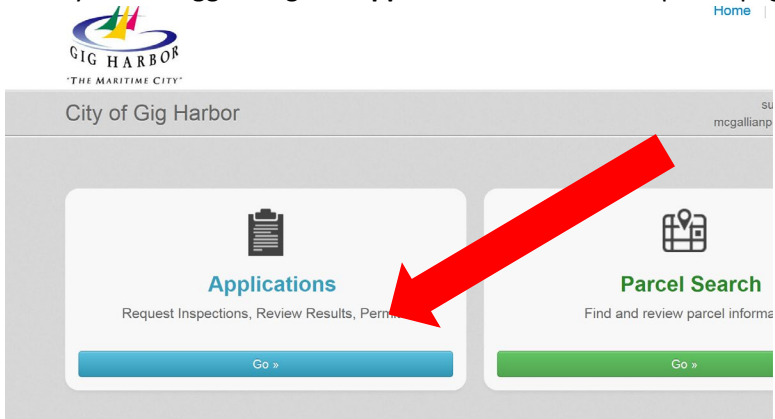
1. Go To: <http://www.cityofgigharbor.net>
2. Select the **Permit Portal** link from the tool bar at bottom of page



3. **Sign up or log in** (you will need an account to create permit)

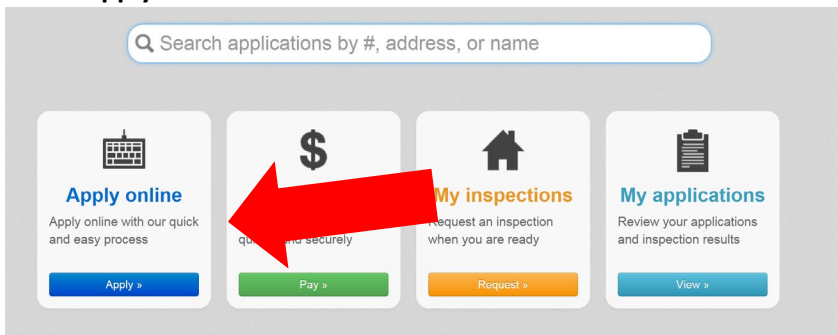


4. Once you are logged in go to **Applications** on the main portal page

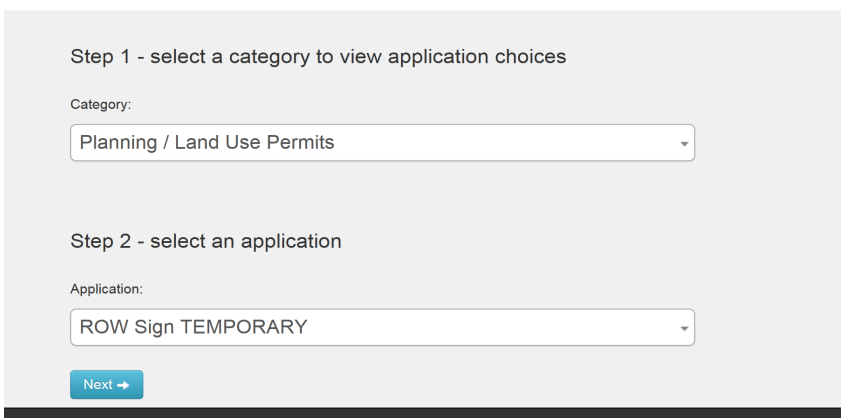


City of Gig Harbor

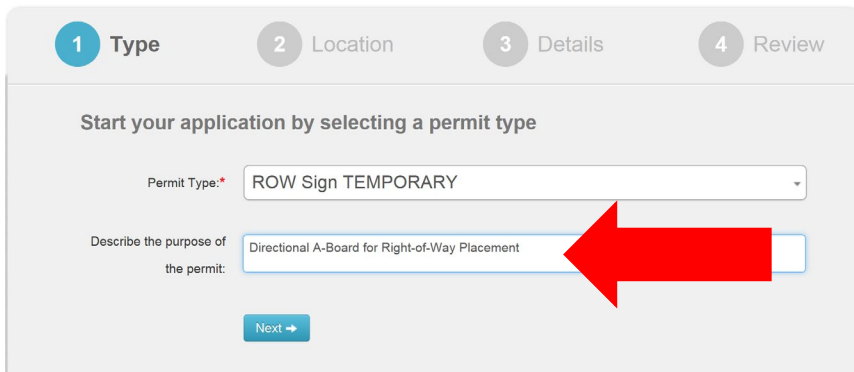
5. Select **Apply Online**



6. Select **Planning/Land Use Permits** in Category drop down bar and **ROW Sign TEMPORARY**



7. Permit Type will auto fill with ROW Sign Temporary, please describe purpose of permit in lower box



City of Gig Harbor

7. Enter general site information

Site location

Address:

City:

State:

Zip Code:

I want to [enter a parcel #](#) instead.

8. Re-enter your intersection location and read and agree to indemnification language.

1 Type 2 Location **3 Details** 4 Review

Permit details

Please provide complete description of the work to be completed by this permit.

NUMBER OF SIGNS AT THIS LOCATION:*

Describe Temporary Sign Location / Intersection:*

Indemnification Language A. Permittee agrees to protect the City and hold it harmless from all claims, actions or damages which may accrue to or be suffered by any person or persons, corporation or property by reason of the performance of any such work, character of materials used or manner of installation, maintenance and operation or the improper occupancy of right of way.*

Indemnification Language B. If any suit or action is brought against the City for damages arising out of or by reason of any of the above causes, Permittee will upon notice to him/her of commencement of such action, defend the same at his/her own sole cost and expense and will satisfy judgment after the suit or action if adverse to the City.*

The Director may revoke, annul, change, amend, amplify, or terminate this Permit or any of the conditions herein enumerated if the Permittee fails to comply with any or all of its provisions, requirements and regulations set forth in the permit or municipal code.*

In accepting this Permit, the Permittee agrees that any damage or injury done to the property of the Permittee or any expense incurred by the Permittee through the operation of a contractor, shall be at the sole expense of the Permittee.*

This Permit or privilege shall not be deemed or held to be exclusive one and shall not prohibit the City from granting other permits of like, nor shall it prevent the City from using any of its roads, streets, or public places, or affect its right to full supervision and control over all or any part of them, none of which is hereby surrendered.*

City of Gig Harbor

9. After selecting **submit my application** you will see your permit information

PL-SROW-18-0524 ROW Sign TEMPORARY [Issue](#) [Contact](#)

Address: 3510 GRANDVIEW ST GIG HARBOR, WA 98335 Parcel #: 0221083155	Status: Ready To Issue	Submitted: 7/26/2018 Approved: 7/26/2018 Issued: Closed: Expires:	Inspections: Required: 0 Requested: 0 Reinspect: 0 Complete: 0	Due Now: \$0⁰ Additional fees may be required
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[Contacts](#) [Details](#) [Conditions](#)

Contacts

OWNER: CITY OF GIG HARBOR
3510 GRANDVIEW ST
GIG HARBOR, WA 98335-1214

APPLICANT: Johnson, Leah
3510 Grandview St
Gig Harbor, WA 98335
2538516170

WAIT!! Your permit still needs to be issued and printed!

10. Select **Issue**

PL-SROW-18-0003 ROW Sign TEMPORARY [Issue](#) [Contact](#)

Address: Borgen Blvd / Harbor Hill Gig Harbor, WA 98332	Status: Ready To Issue	Submitted: 2/16/2018 Approved: 2/16/2018 Issued: Closed: Expires: 8/15/2018	Inspections: Required: 0 Requested: 0 Reinspect: 0 Complete: 0	Due Now: \$0⁰ Additional fees may be required
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Project:
Directional A-Board for Right-of-Way Placement

[Contacts](#) [Details](#) [Conditions](#)

11. Once your permit is issued scroll to the bottom of the page and select **Temporary Sign Permit Pdf** to print your sign permit

Conditions

The sign or signs shall be placed in areas identified on the Directors Map for Temporary Signs in the Public right-of-way. a. Temporary signs are prohibited from being placed within: i. Roundabouts ii. Medians iii. Shoulders iv. Travel Lanes v. Areas of Public right-of-way that are not accessible by a sidewalk or pedestrian walking path. b. Signs shall be no further away than 100 feet from the intersection. c. Temporary signs shall not be placed in right-of-way adjacent to City facilities or parks.

Underlying property owners permission (if applicable) shall be obtained prior to placement of the temporary sign.

This permit is valid for 30 days. By the 30th day, the sign shall have a new sign permit attached to the sign or be completely removed.

The City has full authorization to remove the sign if the permit is not properly attached and readable on the sign and/or if the size of the sign does not meet the sign zone requirements.

Notes

Customer issued original permit from portal	2/16/2018 10:00 AM	Temporary Sign Permit.PDF
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City of Gig Harbor

12. Please **print your application** and **cut along the dotted line** and **place top portion on back of sign**



City of Gig Harbor
3510 Grandview Street
Gig Harbor, WA 98335

PL-SROW-18-0003	PL-SROW
APPLICANT: Johnson, Leah	ISSUED: 02/16/2018
LOCATION: Borgen Blvd / Harbor Hill Drive	EXPIRES: 08/15/2018

CUT ALONG DOTTED LINE AND PLACE TOP PORTION ON BACK OF SIGN.

APPLICANT: Johnson, Leah
3510 Grandview St
Gig Harbor, WA 98335
2538516170

OWNER:

CONDITIONS

- The sign or signs shall be placed in areas identified on the Directors Map for Temporary Signs in the Public right-of-way.
 - Temporary signs are prohibited from being placed within:
 - Roundabouts
 - Medians
 - Shoulders
 - Travel Lanes
 - Areas of Public right-of-way that are not accessible by a sidewalk or pedestrian walking path.
 - Signs shall be no further away than 100 feet from the intersection.
 - Temporary signs shall not be placed in right-of-way adjacent to City facilities or parks.
- Underlying property owners permission (if applicable) shall be obtained prior to placement of the temporary sign.
- This permit is valid for 30 days. By the 30th day, the sign shall have a new sign permit attached to the sign or be completely removed.
- The City has full authorization to remove the sign if the permit is not properly attached and readable on the sign and/or if the size of the sign does not meet the sign zone requirements.

PL-SROW-18-0003	PL-SROW
APPLICANT: Johnson, Leah	ISSUED: 02/16/2018
LOCATION: Borgen Blvd / Harbor Hill Drive	EXPIRES: 08/15/2018

13. You are now ready to place your sign in the **Approved Areas** of the **Approved Intersections**.

For more information on temporary signs in the right-of-way and a map of the approved intersections go to: <http://www.cityofgigharbor.net/628/Temporary-Signs-on-Public-ROW-or-Private>.