

**MINUTES FOR GIG HARBOR CITY COUNCIL MEETING**  
**Monday, September 12, 2022 – 5:30 p.m.**  
**Council Chambers**

**CALL TO ORDER / ROLL CALL:** Mayor Markley called the meeting to order at 5:30 p.m. Councilmembers Barber, Denson, Henderson, Lykins, Rodenberg, Storset and Woock were present.

**CONSENT AGENDA:**

1. City Council Minutes: City Council Minutes - August 8, 2022; City Council Study Session Minutes - August 11, 2022; City Council Special Meeting Minutes - August 18, 2022
2. Professional Services Contract with Community Attributes, Inc., for a Housing Needs Assessment
3. Reappointment of Stephanie Lile and Jannae Mitton to the Lodging Tax Advisory Committee
4. ~~Appointment of Alison Snodgrass and Jason Jordan to the Planning Commission~~
5. Professional Services Contract for Stormwater Management and Site Development Manual Update 2022
6. Professional Services Contract Amendment #1 for Gig Harbor Sports Complex Phase 1B
7. Professional Services Contract Amendment #2 for Public Works Operations Center
8. Approval of Vouchers - Check numbers 98543 through 98660 and ACH payments in the amount of \$847,546.96; Check numbers 98661 through 98779 and ACH payments in the amount of \$3,619,268.77
9. Approval of Payroll for the Month of August - Checks #8369 through #8370 and direct deposit transactions in the total amount of \$506,434.01.

Consent Agenda Item 4 was moved to New Business Item 5 at the request of Councilmember Woock.

**MOTION:** Move to approve the Consent Agenda (Barber/Rodenberg).

**VOTE:** Approved 6-1; Councilmember Woock opposed.

**PRESENTATIONS:** Mayor Markley presented certificates of appreciation to volunteers who watered the flowered baskets downtown this summer.

**MAYOR'S REPORT:** Mayor Markley reported on the Harbor Hounds event and the upcoming unveiling of the Honor Symbol at Austin Park.

**CITY ADMINISTRATOR'S REPORT:** Katrina Knutson reported on changing COVID-19 regulations and the upcoming employee survey.

**PUBLIC COMMENT ON NON-AGENDA ITEMS:** None.

**EXECUTIVE SESSION:** Council entered into executive session to discuss potential litigation per RCW 42.30.110(1)(i) at 5:48 p.m. The Mayor announced that the executive

session would last for 15 minutes with no action to be taken following the executive session.

Council returned to regular session at 6:03 p.m.

**NEW BUSINESS:**

- 1. Public Hearing, First Reading and Adoption of Ordinance 1497 Renewing the Moratorium on Acceptance of New Lodging, Level 1 Applications –** Principal Planner Carl de Simas introduced the ordinance which will extend the City's current moratorium on accepting new short-term rental applications.

Public Hearing: Karen McDonell, Carolyn Allen, Glenn Peterson, Edward Nagler, and Bonnie O'Malley commented in support of the ordinance.

**MOTION:** Move to approve Ordinance 1497 (Denson/Rodenberg).  
**VOTE:** Unanimously approved.

- 2. Professional Services Contract Amendment 1 for 38th Ave Half-Width-Roadway Improvements Phase 2 – Sewer main –** Public Works Director Jeff Langhelm introduced the contract amendment.

**MOTION:** Move to approve and authorize the Mayor to execute a Professional Services Contract with KPFF, Inc. in an amount not to exceed \$27,414. (Woock/Henderson).  
**VOTE:** Unanimously approved.

Council entered into recess at 6:42. Council reconvened at 6:49 p.m.

- 3. Professional Services Contract Amendment for Commercial Fishing Homeport -** Public Works Director Jeff Langhelm introduced the contract amendment.

**MOTION:** Move to approve and authorize the Mayor to execute a Professional Services Contract Amendment with Davido Consulting Group, Inc. in an amount not to exceed \$44,261.00. (Rodenberg/Woock).  
**VOTE:** Unanimously approved.

- 4. Agreement with CivicPlus for NextRequest Public Records Request Portal –** City Clerk Josh Stecker introduced the agreement which will authorize a portal for residents to submit public records requests to the City.

**MOTION:** Move to authorize the Mayor to execute an annually renewing agreement with CivicPlus for NextRequest public records request portal (Lykins/Storset).  
**VOTE:** Unanimously approved.

**5. Appointment of Alison Snodgrass and Jason Jordan to the Planning Commission** - City Clerk Josh Stecker provided Council an overview of the appointee selection process.

**MOTION:** Move to appoint Alison Snodgrass and Jason Jordan to the Planning Commission with terms expiring June 30, 2026 (Barber/Denson).  
**VOTE:** Approved 6-1; Councilmember Woock opposed.

**COUNCIL REPORTS / COMMENTS:** Councilmember Barber reported on the rock display at the Civic Center. Councilmember Henderson reported on the 9/11 memorial. Councilmember Lykins reported on the latest WSPER meeting, Senior Center activities, and latest COVID updates. Councilmember Woock commented on Pacific Avenue crosswalk improvements. Councilmember Denson reported on the Korean Moon Festival and a police ride along. Councilmember Storset reported on a successful Race for a Soldier event.

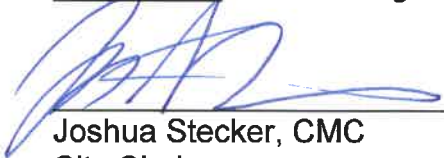
**EXECUTIVE SESSION:** Council entered into executive session to discuss potential litigation per RCW 42.30.110(1)(i) and the acquisition of real estate per RCW 42.30.110(1)(b) at 7:12 p.m. The Mayor announced that the executive session would last for 10 minutes with action to be taken following the executive session.

At 7:23 p.m. the executive session was extended for an additional 5 minutes. At 7:29 p.m. the executive session was extended and additional 3 minutes.

Council returned to regular session at 7:32 p.m.

**MOTION:** Move to approve the participation agreement and allocation agreement for the opioid litigation (Lykins/Woock).  
**VOTE:** Unanimously approved.

**ADJOURN:** The meeting adjourned at 7:35 p.m.



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Joshua Stecker, CMC  
City Clerk