



ADOPTED MINUTES
City of Gig Harbor Design Review Board
Virtual Meeting of January 26, 2023 at 5:00 pm

This meeting may be accessed through Zoom at <https://us06web.zoom.us/j/89568206345> or by calling (253) 215- 8782 and entering Meeting ID 895 6820 6345. Please see the Public Comment & Decorum section at the end of this agenda for information on options to make public comment.

This meeting may also be viewed live in the Community Rooms at the Civic Center. All participants will be engaging in the meeting via Zoom.

- I. Call to Order: 5:00 pm**

- II. Roll call: Darrin Filand, Guy Hoppen, Larry Bradbury, Jon Ashlock, Brianne Blackburn: Absent: Marlene Druker and Amy Wheeler**

Staff: Jeremy Hammar, Associate Planner, Robin Bolster-Grant, Principal Planner and Cindy Andrews, Planning Technician

- III. Approval of Minutes: No minutes for approval.**

- IV. Agenda Items for Formal Review**
 - a. Announcement of Application
 - b. Open Public Meeting Announcement
 - c. Appearance of Fairness Issues
 - d. Staff Report
 - e. Applicant Introduction and Presentation
 - f. Public Comment (See Assistance Memo)
 - g. Discussion and Voting

Jocelyn V. Devita, 10226 Sentinel Loop, Gig Harbor, WA 98332: DEVITA SINGLE-FAMILY RESIDENCE: (PL-DR-20-0042). The applicant is proposing the construction of a 2,834 square foot single-family residential home. The applicant is requesting a design review exception per Gig Harbor

Municipal Code 17.98.060 requesting relief from the following specific requirements of the Design Manual; Gig Harbor Municipal Code (GHMC) 17.99.240(C) Maintain Natural Topography, GHMC 17.99.370(A) Respect Natural Topography, and GHMC 17.99.520(B) Emphasize Front Entry. The site is located at 3824 Harborview Dr. south of the Harborview and Stinson Round-a-bout. Parcel – 2360000010

Staff Presentation: Associate Planner, Jeremy Hammar provided staff's presentation.

Applicant Presentation: The applicant's predestination was provided by Dave Freeman, Snodgrass Freeman Associates, Inc., Architect; Jocelyn Devita, Property Owner; Keith Schems, Geo Resources and Mike Goularte, Contour Engineering.

DRB Members Discussion: Members discussed the proposed retaining walls.

Public Comment: John Voigt: 8405 Bayridge, Gig Harbor, WA. Questions in regard to waterflow/runoff.

MOTION: Move to continue the meeting to the next available Design Review Board meeting date. The applicant will need to provide renderings of the retaining walls as viewed from Harborview Dr., along with renderings of the proposed landscape plan at one year and at two years. Filand / Bradbury. All in favor - Motion carried.

ZOOM RECORDING

V. **Upcoming Meetings:** February 9th, 2023

VI. **Adjourn**

MOTION: Move to adjourn at 5:50 pm. Filand / Ashlock – All in favor – Motion carried.

PUBLIC COMMENT & DECORUM

Commenters will be allotted 3 minutes per individual, unless revised by the Chair. In-person comments shall be made from the microphone, first giving the speaker's name and address. When there are 30 seconds remaining, staff will alert you to summarize your comments. At the end of your comments, staff will notify you it has come to the end of your comment period. Anyone making "out of order" comments may be subject to removal from the meeting.

Public comment may be made remotely via Zoom or by phone during designated portions of the meeting. To speak during the meeting, press the Raise Hand button near the bottom of your Zoom window or press *9 on your phone. Please refrain from raising your hand until the Chair has announced that the Design Review Board has opened the public comment portion of the meeting. Your name or the last three digits of your phone number will be called out when it is your turn to speak. When using your phone to call in, you may need to press *6 to unmute yourself. All speakers will have up to three minutes to speak.

All remarks shall be addressed to the Design Review Board as a body and not to any specific Member. All speakers shall be courteous in their language and deportment and shall not engage in or discuss or comment on personalities or indulge in derogatory remarks or insinuations with regard to any Design Review Board, the Chair, or any member of the staff or the public.

There will be no demonstrations during or at the conclusion of any public comment. These guidelines are intended to promote an orderly system of holding a public meeting, to give every person an opportunity to be heard and to ensure that no individuals are embarrassed by voicing their opinions.

AMERICANS WITH DISABILITIES (ADA) ACCOMMODATIONS ADA accommodations can be provided upon request. Those requiring special accommodations should contact the City Clerk at cityclerk@gharborwa.gov or (253) 853-7613 at least 24 hours prior to the meeting.