

AGENDA
GIG HARBOR PARKS COMMISSION MEETING
Wednesday, December 7, 2022 – 5:30 p.m.
Community Rooms

Optional Virtual Meeting Link: <https://us06web.zoom.us/j/92140715051>
Call-in: (253) 215-8782 Meeting ID: 921 4071 5051

- I. CALL TO ORDER / ROLL CALL**
- II. APPROVAL OF MINUTES:** Minutes of November 2, 2022
- III. PUBLIC COMMENT**
- IV. DISCUSSION ITEMS**
 - A. Introduction of Parks Manager Jennifer Haro
 - B. Naming of Conservation Properties
 - C. Ancich Waterfront Park Paver Replacement
 - D. Consumption of Alcohol Within Leased Park Facilities
- V. STAFF REPORTS**
 - A. Parks Division Update – Parks Manager Jennifer Haro
 - B. City Administration Update – City Clerk Josh Stecker
- VI. COMMISSIONER REPORTS & COMMENTS**
- VII. ADJOURN**

Next Regular Meeting: January 4, 2023

MINUTES
GIG HARBOR PARKS COMMISSION MEETING
Wednesday, November 2, 2022 – 5:30 p.m.
Virtual Meeting

CALL TO ORDER / ROLL CALL: Chair Ben Coronado called the meeting to order. Commissioners Les McCallum, Stace Gordon, Stephanie Lile and Louise Tieman were present. Will Appleton was excused.

APPROVAL OF MINUTES: The minutes of the October 5, 2022, Parks Commission meeting were unanimously approved.

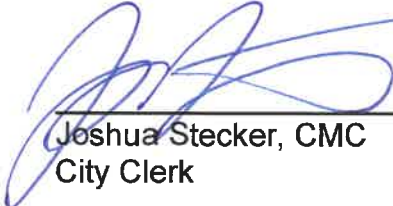
DISCUSSION ITEMS:

1. **Work Plan Discussion** – The Commission reviewed the draft work plan and recommended its presentation to Council for adoption. A joint study session will be scheduled with Council to present the work plan.

STAFF REPORTS:

1. **Parks Division Update** – Public Works Director Jeff Langhelm reported on capital project status in parks and the hiring of Jennifer Haro as the new Parks Manager
2. **City Administration Update** – City Clerk Josh Stecker reported on vacancies on Parks Commission and Planning Commission and the possibility of in-person meetings. He also reported the PROS plan is being incorporated into the City's Comp Plan.

ADJOURN: The meeting adjourned at 6:18 p.m.



Joshua Stecker, CMC
City Clerk

PROJECT	PROJECT DESCRIPTION	STATUS UPDATE
PARKS PROJECTS		
<p>Skansie Netshed Reroof and Repaint Project Budget: \$300,000 Fund: Parks Development Objective No.: 6</p>	<p>This project consists of design, permitting, and construction of minor repairs, siding repairs, repaint the exterior of the building, and re-roof the building.</p>	<ul style="list-style-type: none"> o The City approved a professional services contract with Helix Design Group on March 23, 2022. o Staff provided a project update and presented the structural assessment report to Council at the Study Session on 07/14/22 - City Council recommended structural stabilization of the netshed. o On 8/8/22 Council approved Amendment #1 to the professional services contract added design work for structural stabilization of the netshed. o On 8/17/22 Staff met with consultant (Helix Design Group) to discuss design of interior stabilization to improve load bearing of structure o Staff met with Skansie Netshed Foundation representatives on 10/25/22 and met with DAHP representatives on 10/27/22 to review the proposed design. At each meeting Staff received general support for the proposed design. o This project requires a Certificate of Appropriateness through the Design Review Board (DRB) and a Building Permit. o Staff are now requesting a scope/fee from Helix to perform additional structural design required due to the use of steel reinforcing. This additional scope/fee will be presented to Council in the form of a contract amendment. o Staff and Helix will present the project to the DRB at a regularly scheduled meeting in early 2023.

<p>Gig Harbor Sports Complex Phase 1B - Design, Permitting, and Construction Project Budget: \$1,000,000 Fund: Parks Development (Federal Grant, RCO LWCF Grant, HBZ, Park Impact Fees) Objective No.: 1 Project No.: CPP-2007</p>	<p>The City has been proceeding with developing a sports complex in Gig Harbor North since the City acquired park land in this area in 2011 in accordance with the 6-year CIP. The City then developed a series of master plans for the sports complex and the scope of the complex increased until 2018 when the project developed into the phased development that we have today. The current project phase consists of two sub-phases that are interrelated but not equivalent. The YMCA will proceed with the Phase 1A project, which consists of two artificial turf fields with associated lighting and parking and is funded in part with the City's previously awarded legislative grant and an RCO grant. Phase 1B requested funding from two RCO grants in 2020 and will proceed to YMCAs Phase 1A. The design and permitting effort for the project is scheduled to be completed in 2022 with construction beginning either at the end of 2022 or in early 2023.</p>	<ul style="list-style-type: none"> o City Council approved BCRA, Inc.'s professional services contract for design, permitting, and bid support on 03/28/22. o A kick-off meeting was held with BCRA on 03/31/22. o Site survey is completed. <ul style="list-style-type: none"> • Completed topographic survey of Phase 1A and Phase 1B parcels. This is necessary to construct Phase 1B. • Comprehensive tree survey of all Sports Complex parcels. • Survey of all Sports Complex parcel lines to create a Binding Site Plan. o The City hosted an informational open house on 05/07/22 for the entire Sports Complex project where Phase 1B was presented. o Council conducted a Study Session on 05/26/22 to examine the status of the Sports Complex and to hear staff suggestions regarding next steps, particularly in light of public comment. o A public open house occurred on 06/28/22 from 5:00 pm - 6:30 pm in the Civic Center Lobby where Staff and the consultant received options for certain facility design details. o Staff made a presentation to the Parks Commission at their 07/06/22 meeting. o Staff provided an update and requested Council input at the 07/14/22 Council Study Session. o 30% plans and estimate package was reviewed by the City on 09/02/22. The construction cost estimate for construction of Phase 1B only was originally \$2.8 million but is now \$5.1 million for very little change in scope. o Engineering Staff is working with Planning Staff and the City Attorney to review binding site plan options prior to submittal of the land use application for the site. o A Contract Amendment with BCRA was presented to Council and approved on 11/14/22. o The RCO Grant Agreement was presented to Council and approved on 11/28/22. o The RCO Grant Agreement was issued by RCO on 11/30/22. o City is working with AHBL, YMCA, and City Planning Division to iron out the land use process for Phases 1A and 1B.
---	---	--

<p>Commercial Fishing Homeport Design/Permitting Project Budget: \$110,000 Fund: Parks Development Objective No.: 10 Project No.: CPP-2204</p>	<p>Design and permit for a new float system for the commercial fishing homeport at Ancich Park.</p>	<ul style="list-style-type: none">o Project total costs are currently estimated at \$3,345,366.45, with the construction cost at \$2,525,259.40.o Staff is reviewing the 90% submittal documents.o Awaiting comments from US Army Corps and National Marine Fisheries on the pending permit applications.
--	---	---