

AGENDA
GIG HARBOR CITY COUNCIL MEETING
Monday, November 22, 2021 – 5:30 p.m.
Council Chambers

This may also be accessed through Zoom at <https://zoom.us/j/93216056382> or by calling (253) 215-8782 and entering Meeting ID 932 1605 6382. Please see the City Council Meeting Procedures at the end of this agenda for information on options to make public comment.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGMENT

Before we begin this Council Meeting we would like to recognize that we are gathered on not only the ancestral and traditional lands of the sx^wəbabč band of the Puyallup Tribe of Indians, but also on the site of one of the largest and longest standing historic villages of the people, the original inhabitants of Gig Harbor.

CHANGES TO THE AGENDA

CONSENT AGENDA

1. City Council Minutes

Documents:

[City Council Special Meeting Minutes - October 18, 2021.pdf](#)
[City Council Study Session Minutes - October 18, 2021.pdf](#)
[City Council Study Session Minutes - October 19, 2021.pdf](#)
[City Council Special Meeting Minutes - November 8, 2021.pdf](#)
[City Council Minutes - November 8, 2021.pdf](#)

2. Receive & File

Documents:

[Parks Commission Minutes - October 6, 2021.pdf](#)
[Planning Commission Minutes - October 7, 2021.pdf](#)

3. Advisory Board Appointments and Removals

Documents:

[AGENDA BILL Advisory Board Appintments.pdf](#)

4. Approval to Hire Parks Manager Above Mid-Point of Salary Range

Documents:

[AGENDA BILL Authorization to Hire Parks Manager.pdf](#)

5. Agreement with FISH Food Bank

Documents:

[AGENDA BILL Agreement with FISH Food Bank.pdf](#)

6. Purchase Authorization for Street Lights

Documents:

[AGENDA BILL Purchase Authorization for Street Lights.pdf](#)

7. Approval of Vouchers

Check numbers 96551 through 96673, cashier's check and ACH payments in the amount of \$855,479.96.

PRESENTATIONS

- 1. Oath of Office for Municipal Court Judge Sandy Allen**
- 2. Conservation Property Acquisition - Mayor Kuhn**

MAYOR'S REPORT

CITY ADMINISTRATOR'S REPORT

PUBLIC COMMENT ON NON-AGENDA ITEMS

OLD BUSINESS

1. Public Hearing: Second Reading and Adoption of Ordinance 1474 2022 Budget

- Report: Finance Director Dave Rodenbach
- Clarifying questions from Council
- Public Hearing
- Council deliberation and action

Documents:

[AGENDA BILL Ordinance 1474.pdf](#)

NEW BUSINESS

1. Public Hearing: Presentation of Draft ADA Self-Evaluation and Transition Planning Program

- Report: City Engineer Trent Ward
- Clarifying questions from Council
- Public Hearing
- Council deliberation and action

Documents:

[AGENDA BILL ADA Self-Evaluation and Transition Planning Program.pdf](#)
[STAFF MEMO Draft ADA Transition Plan.pdf](#)

2. First Reading of Ordinance 1476 Codifying the Municipal Court

- a) Report: Interim City Clerk Joshua Stecker
- b) Clarifying questions from Council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL Ordinance 1476.pdf](#)

3. Resolution 1224 Adopting LTAC Recommendations

- a) Report: Tourism & Communications Director Laura Pettitt
- b) Clarifying questions from Council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL Resolution 1224.pdf](#)

4. First Reading and Adoption of Ordinance 1475 Temporary Suspension of Special Use Provisions

EXECUTIVE SESSION: To discuss potential litigation per RCW 42.30.110(i).

- a) Report: Community Development Director Katrina Knutson
- b) Clarifying questions from Council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL Ordinance 1475.pdf](#)

5. First Reading of Ordinance 1477 2021 Comprehensive Plan Amendment

- a) Report: Principal Planner Carl de Simas
- b) Clarifying questions from Council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL Ordinance 1477.pdf](#)
[Additional Written Comment.pdf](#)

6. Resolution 1222 Establishing Fees for Public Rental of Ancich Human Powered Craft Storage Racks

- a) Report: Public Works Director Jeff Langhelm
- b) Clarifying questions from Council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL Resolution 1222.pdf](#)

7. First Reading of Ordinance 1478 Parks-Related Code Updates

- a) Report: Public Works Director Jeff Langhelm
- b) Clarifying questions from Council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL Ordinance 1478.pdf](#)

8. Public Hearing: Resolution 1223 Burnham Ridge Sewer and Water Utility Extension Agreements

- a) Report: Public Works Director Jeff Langhelm
- b) Clarifying questions from Council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL Resolution 1223.pdf](#)

COUNCIL REPORTS / COMMENTS

1. **Public Works Committee Meeting of November 9, 2021 - Councilmember Franich**

ANNOUNCEMENT OF UPCOMING MEETINGS

1. **City Offices Closed Thursday, November 25 and Friday, November 26 for Thanksgiving Holiday**
2. **Planning & Building Committee Meeting - Monday, December 6 at 3:00 p.m.**

**3. City Council/Parks Commission Joint Study Session -
Thursday, December 9 at 3:00 p.m.**

**4. Board & Commission Candidate Review Committee Meeting
- Monday, December 13, 2021**

ADJOURN

PUBLIC COMMENT & DECORUM

The City Council desires to allow a maximum opportunity for public comment.

However, the business of the City must proceed in an orderly, timely manner. The purpose of a Council meeting is to conduct the City's business; it is not a public forum. The Open Public Meetings Act does not require that members of the public be allowed to participate or speak.

Speakers will be allotted 3 minutes per individual, unless revised by the Mayor. In-person comments shall be made from the microphone, first giving the speaker's name and address. When there are 30 seconds remaining, a yellow light will alert you to summarize your comments. At the end of your comments, the light will turn red and you will hear a beep signifying the end of your comment period. Anyone making "out of order" comments may be subject to removal from the meeting.

Public comment may be made remotely via Zoom or by phone during designated portions of the meeting. To speak during the meeting, press the Raise Hand button near the bottom of your Zoom window or press *9 on your phone. Please refrain from raising your hand until the Mayor has announced that he has opened the public comment portion of the meeting. Your name or the last three digits of your phone number will be called out when it is your turn to speak. When using your phone to call in, you may need to press *6 to unmute yourself. All speakers will have up to three minutes to speak.

Instead of speaking live, you may submit comments in writing by email before the meeting. Your comments must be provided to the City Clerk by 3:00 p.m. on the day of the meeting. All written comments must be able to be read in 3 minutes or less to be included in the record and must state "FOR PUBLIC COMMENT" in the subject line of the email. In addition, comments must include the name and address of the person submitting the comments. Email comments to cityclerk@gigharborwa.gov. Written comments will be read during the appropriate agenda item.

All remarks shall be addressed to the Council as a body and not to any specific councilmember. All speakers shall be courteous in their language and deportment and shall not engage in or discuss or comment on personalities or indulge in derogatory remarks or insinuations with regard to any councilmember, the Mayor, or any member of the staff or the public.

There will be no demonstrations during or at the conclusion of any public comment. These guidelines are intended to promote an orderly system of holding a public meeting, to give every person an opportunity to be heard and to ensure that no individuals are embarrassed by voicing their opinions

AMERICANS WITH DISABILITIES (ADA) ACCOMMODATIONS

ADA accommodations can be provided upon request. Those requiring special accommodations should contact the City Clerk at cityclerk@gigharborwa.gov or (253) 853-7613 at least 24 hours prior to the meeting.