

AGENDA
GIG HARBOR CITY COUNCIL MEETING
Monday, September 12, 2022 – 5:30 p.m.
Council Chambers

This meeting may also be accessed through Zoom at <https://zoom.us/j/93216056382> or by calling (253) 215-8782 and entering Meeting ID 932 1605 6382. Please see the Public Comment & Decorum section at the end of this agenda for information on options to make public comment.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGMENT

Before we begin this Council Meeting we would like to recognize that we are gathered on not only the ancestral and traditional lands of the sx^wəbabč band of the Puyallup Tribe of Indians, but also on the site of one of the largest and longest standing historic villages of the people, the original inhabitants of the Gig Harbor area.

CHANGES TO THE AGENDA

CONSENT AGENDA

1. City Council Minutes

Documents:

[City Council Minutes - August 8, 2022.pdf](#)
[City Council Study Session Minutes - August 11, 2022.pdf](#)
[City Council Special Meeting Minutes - August 18, 2022.pdf](#)

2. Professional Services Contract with Community Attributes, Inc., for a Housing Needs Assessment

Documents:

[AGENDA BILL PSC for Housing Needs Assessment.pdf](#)

3. Reappointment of Stephanie Lile and Jannae Mitton to the Lodging Tax Advisory Committee

Documents:

[AGENDA BILL Lodging Tax Advisory Committee Appointments.pdf](#)

4. Appointment of Alison Snodgrass and Jason Jordan to the Planning Commission

Documents:

[AGENDA BILL Planning Commission Appointments.pdf](#)

5. Professional Services Contract for Stormwater Management and Site Development Manual Update 2022

Documents:

[AGENDA BILL PSC for Stormwater Management Manual Update.pdf](#)

6. Professional Services Contract Amendment #1 for Gig Harbor Sports Complex Phase 1B

Documents:

[AGENDA BILL PSC Amendment for Gig Harbor Sports Complex Phase 1B.pdf](#)

7. Professional Services Contract Amendment #2 for Public Works Operations Center

Documents:

[AGENDA BILL PSC Amendment PW Operations Center.pdf](#)

8. Approval of Vouchers

Check numbers 98543 through 98660 and ACH payments in the amount of \$847,546.96

Check numbers 98661 through 98779 and ACH payments in the amount of \$3,619,268.77

9. Approval of Payroll for the Month of August

Checks #8369 through #8370 and direct deposit transactions in the total amount of \$506,434.01.

PRESENTATIONS

1. Appreciation of Downtown Waterfront Alliance Flower Basket Waterers

MAYOR'S REPORT

CITY ADMINISTRATOR'S REPORT

PUBLIC COMMENT ON NON-AGENDA ITEMS

EXECUTIVE SESSION

To discuss potential litigation per RCW 42.30.110(1)(i).

NEW BUSINESS

1. Public Hearing: First Reading and Adoption of Ordinance 1497 Renewing the Moratorium on Acceptance of New

Lodging, Level 1 Applications

Suggested Motion: Move to approve Ordinance 1497.

- a) Report: Principal Planner Carl de Simas
- b) Clarifying questions from Council
- c) Public hearing
- d) Council deliberation and action

Documents:

[AGENDA BILL Ordinance 1497.pdf](#)
[Public Hearing Comments.pdf](#)

2. Professional Services Contract Amendment 1 for 38th Ave Half-Width-Roadway Improvements Phase 2 – Sewer main

Suggested Motion: Move to approve and authorize the Mayor to execute a Professional Services Contract with KPFF, Inc. in an amount not to exceed \$27,414.

- a) Report: Public Works Director Jeff Langhelm
- b) Clarifying questions from Council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL PSC Amendment for 38th Avenue Half-Wifth Roadway Improvements.pdf](#)

3. Professional Services Contract Amendment for Commercial Fishing Homeport

Suggested Motion: Move to approve and authorize the Mayor to execute a Professional Services Contract Amendment with Davido Consulting Group, Inc. in an amount not to exceed \$44,261.00.

- a) Report: Public Works Director Jeff Langhlelm
- b) Clarifying questions from Council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL PSC Amendment for Commercial Fishing Homeport.pdf](#)

4. Agreement with CivicPlus for NextRequest Public Records Request Portal

Suggested Motion: Move to authorize the Mayor to execute an annually renewing agreement with CivicPlus for NextRequest public records request portal.

- a) Report: City Clerk Josh Stecker
- b) Clarifying questions from Council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL NextRequest Authorization.pdf](#)

COUNCIL REPORTS / COMMENTS

ANNOUNCEMENT OF UPCOMING MEETINGS

Documents:

[City Meetings Calendar.pdf](#)

[City of Gig Harbor Two-Year Strategic Plan 2022-2023.pdf](#)

EXECUTIVE SESSION

To discuss pending litigation per RCW 42.30.110(1)(i) and the acquisition of real estate per RCW 42.30.110(1)(b) .

ADJOURN

PUBLIC COMMENT & DECORUM

The City Council desires to allow a maximum opportunity for public comment.

However, the business of the City must proceed in an orderly, timely manner. The purpose of a Council meeting is to conduct the City's business; it is not a public forum.

Speakers will be allotted 3 minutes per individual, unless revised by the Mayor. In-person comments shall be made from the microphone, first giving the speaker's name and address. When there are 30 seconds remaining, a yellow light will alert you to summarize your comments. At the end of your comments, the light will turn red and you will hear a beep signifying the end of your comment period. Anyone making "out of order" comments may be subject to removal from the meeting.

Public comment may be made remotely via Zoom or by phone during designated portions of the meeting. To speak during the meeting, press the Raise Hand button near the bottom of your Zoom window or press *9 on your phone. Please refrain from raising your hand until the Mayor has announced that she has opened the public comment portion of the meeting. Your name or the last three digits of your phone number will be called out when it is your turn to speak. When using your phone to call in, you may need to press *6 to unmute yourself. All speakers will have up to three minutes to speak.

Instead of making oral comment, written comments may be submitted to the City

Clerk at cityclerk@gigharborwa.gov at least 4 hours in advance of the meeting start time. Written comments must include the words "FOR PUBLIC COMMENT" in the subject line of the email and must be able to be read within the 3-minute time limit. Persons submitting written comments must include their name and address with their comments. All written comments submitted in this manner will be included in the online packet for the meeting and will be forwarded to the Mayor and councilmembers for their review. Written comments will be read aloud during the meeting upon the request of the commenter.

All remarks shall be addressed to the Council as a body and not to any specific councilmember. All speakers shall be courteous in their language and deportment and shall not engage in or discuss or comment on personalities or indulge in derogatory remarks or insinuations with regard to any councilmember, the Mayor, or any member of the staff or the public.

There will be no demonstrations during or at the conclusion of any public comment. These guidelines are intended to promote an orderly system of holding a public meeting, to give every person an opportunity to be heard and to ensure that no individuals are embarrassed by voicing their opinions.

AMERICANS WITH DISABILITIES (ADA) ACCOMMODATIONS

ADA accommodations can be provided upon request. Those requiring special accommodations should contact the City Clerk at cityclerk@gigharborwa.gov or (253) 853-7613 at least 24 hours prior to the meeting.