

**AGENDA**  
**GIG HARBOR PARKS COMMISSION**  
Wednesday, September 1, 2021 – 5:30 p.m.

Virtual Meeting Link: <https://us06web.zoom.us/j/81450315374>  
Call-in: (253) 215-8782 Meeting ID: 814 5031 5374

**CALL TO ORDER / ROLL CALL**

Introduction of new members – Doug Terrien and Will Appleton

**APPROVAL OF MINUTES:** August 4, 2021

**OLD BUSINESS**

1. PROS Plan Update
2. Status Update on Austin Park Projects

**NEW BUSINESS**

**PARKS UPDATE REPORT** – Public Works Director Jeff Langhelm

**COMMITTEE REPORTS**

**PUBLIC COMMENT**

**ADJOURN**

Next Regular Meeting: October 6, 2021

**MINUTES**  
**GIG HARBOR PARKS COMMISSION**  
Wednesday, August 4, 2021 – 5:30 p.m.  
Virtual Meeting (via Zoom webinar)

**CALL TO ORDER / ROLL CALL**

Parks Commission Members: Present – Chair Ben Coronado, Vice Chair Mary Barber, Roger Henderson, Anastasia Wright, Louise Tieman. Absent – Doug Terrien (unexcused), Will Appleton (excused)

City Council Liaison: Spencer Abersold

Staff: Public Works Director Jeff Langhelm, Public Works Assistant Terri Garrison

**APPROVAL OF MINUTES**

**Approval of July 7, 2021 Parks Commission Meeting Minutes**

**MOTION:** Move to approve the July 7, 2021 Parks Commission Minutes

Barber / Henderson - Motion passed unanimously

**OLD BUSINESS**

- 1. Pros Plan Update** - Discussion was held on the draft questions for the survey being proposed to go out for public input. The draft was approved with some minor edits provided. Suggestions for proceeding with developing stakeholder groups were reviewed. Vice Chair Barber recommended the following four stakeholder group classifications: (1) families, (2) 60+ residents, (3) recreation sports users, and (4) history/arts/culture/conservation enthusiasts. These definitions were supported by the Commission. Public Works Director Langhelm will provide the recommendation to the Public Works Committee asking for their review and comments to returned by August 16.

**NEW BUSINESS**

None

**PARKS UPDATE REPORT** – Public Works Director Langhelm provided general park update information and answered questions, noting a few recent developments not included in the published update.

- Community Paddler’s Dock – Anticipated construction start date is the end of October 2021.
- Austin Honoring Project: City is working with the Honoring Committee representatives, structural design engineers and the artist to finalize the design of the base for the art piece. We hope to have the project out to bid hopefully by September.
- Harborview/Stinson Roundabout: Construction contract has been awarded for the

project. The utility relocation work for the sewer convenience will be starting the week of August 23 and take approximately three months. After that work is completed, the contract will probably be suspended until spring for completion of the the roundabout construction. There will be significant traffic impacts. We are working with the Arts Commission to provide a sidewalk panel for a further art installation.

- Park Trees: Locations for the tree planting will possibly be at the property next to the BMX Park (Rowher property), Grandview Forest, Veterans Memorial Park, or Soundview Forest.

## **COMMITTEE REPORTS**

None

## **PUBLIC COMMENT**

None

## **ADJOURN**

**MOTION:** Move to adjourn at 6:18 p.m.

Barber / Coronado - Motion passed unanimously

# PARKS COMMISSION

## SEPTEMBER 2021

### Parks Division Updates

#### Proposed Donations

**Benches at Austin Estuary Park** – Two private bench memorial donations have been approved at Austin Estuary Park and are expected to be installed after the public art has been placed on site. The placement of the benches has been included in the land use permitting for the art.

**Benches at Gig Harbor Sports Complex** – Kiwanis Club of Gig Harbor has made a financial commitment for sponsorship of eight benches to be located throughout the Sports Complex in Phase 1B. The Parks Commission provided a recommendation on the style of the proposed benches to be forwarded to City Council.

***Water Bottle Filling Station at the Old Ferry Landing*** – A private donation of a water bottle filling station has been approved at the Old Ferry Landing. This water fountain will replace the outdated fountain currently in place. *The new water fountain has been installed.*

***Skansie Brothers Park Flag*** – *The American flag at Skansie Brothers park was deteriorating and in need of replacement. A replacement request went out to Morning Rotary Club who budgets for regular replacement of the flag. Rotary, along with Flags A' Flying, quickly stepped up to install a nylon flag as there is currently an industry shortage of the stronger 2-ply flags. Once available, Rotary will also be providing an additional 2-ply flag for winter use.*

#### Lease Updates

**Gig Harbor Canoe and Kayak Race Team at Ancich Park** – The City and GHCKRT executed lease amendment #2 on 06/17/21 that establishes a minimum donation of \$150,000 from GHCKRT to the City in two payments. The first payment in the amount of \$100,000 was made to the City on June 29. The second payment will occur no later than April 15, 2022.

**Gig Harbor Sports Complex** – City Council and the YMCA approved the Lease Agreement on May 10.

#### Projects

**Ancich Community Paddler's Dock** – Conduct visioning and develop a master plan for Crescent Creek Park pending Council direction on the City's proposed Masonic Lodge building improvements.

- The City has received word from the Port of Tacoma regarding the LEDIF Grant application submitted 02/26/21 that the City will be receiving \$25,000 of the \$85,000 requested.
- The City and GHCKRT executed lease amendment #2 on 06/17/21 that establishes a minimum donation of \$150,000 from GHCKRT to the City in two payments, no later than April 2022. The City received the first payment of \$100,000 on 06/29/21.
- The Jerkovich lease was approved by Council on 07/26/21.
- Council authorized the award of the Public Works Contract to American Construction Co., Inc. on 07/26/21.
- *The Contractor will begin providing the necessary building permit submittals in late August for review by Public Works and DCG then submit to the Building Division for review.*
- *Anticipated construction start date: fall 2021.*
- *Limited Notice to Proceed was issued on 08/10/21.*
- *Formal Notice to Proceed will be issued in mid to late September.*
- *Physical completion is 180 days following the formal Notice to Proceed.*
- *A preconstruction meeting with the Contractor held on 8/20/21.*

**Ancich Park Advanced Mitigation** - Design, permit, and demolish the existing, dilapidated Jerkovich Pier located at Ancich Park using the federal process for advanced mitigation for the future Commercial Fishing Homeport float system.

- Administration held a meeting in October 2020 with US Army Corps to discuss mitigation banking for the removal of the deteriorating concrete pier.
- A professional services contract with DCG was signed by the Mayor on 01/25/21.
- DCG submitted a permit application package to the City of Gig Harbor Planning Division on 02/23/21, which included local, state, and federal permit applications.
- *We have received tentative approval from the US Army Corps and are now awaiting approval from US Dept of Fish and Wildlife.*
- The City is working with WDFW on the preparation of a memorandum of agreement before the Planning Division can issue a land use decision.

**Austin Park Honoring Project** – In conjunction with the Puyallup Tribe of Indians, the Gig Harbor Kiwanis Foundation, and the City’s Arts Commission, the City Council awarded a contract in 2019 for the placement of an “honor symbol” in Austin Park to acknowledge the importance of the Tribe as the original residents of Gig Harbor. Staff is working with the Puyallup Tribe of Indians, a citizen group, and directed by City Council.

- The art is anticipated to be installed by fall 2021.
- *Public Works is currently working with the structural engineering consultant, the artist, and the Honoring Committee to finalize the design and connection details of the concrete base.*
- *Staff recently contracted with a consultant for a cultural resource survey required by DHAP.*

- *This project was presented to the Hearing Examiner on August 19 and anticipate a decision by early September.*

**City Park at Crescent Creek Visioning/Master Plan** – Conduct visioning and develop a master plan for Crescent Creek Park pending Council direction on the City’s proposed Masonic Lodge building improvements.

- In determining the next steps of the Masonic Lodge, Council will review Bill Acker’s report and John McMillian’s renderings.
- City Council approved the Master Planning contract with HBB on 03/23/20.
- The City is preparing to engage with the public in summer 2021 regarding the vision for the Masonic Lodge property.
- The Crescent Creek Park Public Master Planning will begin after the Masonic Lodge property visioning has concluded.
- Project to be delayed to 2022.
- Public outreach for Masonic Lodge will occur in 2022.

**Eddon Park Brick House** – Remodel and rehabilitate the historic Eddon Residence.

- Construction completion anticipated in summer 2021.
- City Council approved change order for reconstruction of the brick chimney over the kitchen on 07/26/21.
- *Contractor will rebuild chimney and associated finish work by the first week of September 2021.*
- *Work continues for the completion of interior improvements.*
- *Contractor began restoration of the existing brick chimney 8/17/21 and anticipates completion of chimney by beginning of September.*

**Eddon Boat Railway Carriages** – The two railways at the Eddon Boat Building still require the construction of the boat carriages that will carry boat along the marine rails. This work will support the final design and construction of the two railway carriages.

- Fabrication of the carriages is progressing.
- The City has received three different shipments consisting of fabricated steel pieces for the interior carriage. There are approximately four more shipments that will be provided for this work. The City is temporarily storing the steel pieces at the City Operations site.
- Assembly of the carriages is currently scheduled in August 2021.
- *Work described in the HPA permit, through US Army Corps of Engineers, may be performed between July 16 and February 15 of any year the permit is valid.*

**Gig Harbor Sports Complex Phase 1A** – Partner with the YMCA to develop City-owned properties into a 17-acre Gig Harbor Sports Complex with lit and turf multi-use fields and associated parking. Updates are posted on the city website: <http://www.cityofgigharbor.net/637/Gig-Harbor-Sports-Complex>

- Funding: work to come under contract with our state appropriation of \$206K and \$350K RCO Youth Activity Facility Grant.

- The City and YMCA have a Lease Agreement was effective on 05/20/21 and recorded on 06/01/21.
- Per the lease the YMCA must submit all necessary land use permits no later than 06/30/23 and complete construction no later than 12/31/24.

**Gig Harbor Sports Complex Phase 1B** – Phase 1B includes multiple playgrounds, trails, event lawn, pickle ball courts, bocce ball, picnic shelters, and additional parking. Council approved Res. 1178 + 1180. authorizing application for the Land and Water Conservation Fund (LWCF) for \$500K, and the Local Parks (WWRP) for \$500K.

- Kiwanis is donating eight benches. City coordinating with Kiwanis for bench style, delivery and installation during construction.
- Working through grading with YMCA for ADA.
- The RCO Board approved Preliminary Ranked Project Lists for funding on 10/2/20 as follows:
  - LWCF – ranked 9/25 (recommended)
  - WWRP – ranked 25/80 (not recommended)
- The state legislature funded the RCO Boards projects as recommended above.
- The City did not secure capital funding from the state prior to the end of the 2021 session.
- Staff has gathered the information requested by RCO for the LWCF grant agreement.
- This project is currently scheduled to begin design/permitting in fall 2021.

**Skansie Netshed – Repainting - Project is limited to maintenance work consisting of repairing roof leaks and repainting the exterior of the Netshed.**

- WA Dept. of Fish and Wildlife stated on 5/26/21 that a HPA is not required for this maintenance work.
- Katrina confirmed on 5/28/21 that this work is exempt from SEPA & Shoreline Substantial Development permitting.
- *City Council passed a resolution on 08/09/21 to reject all bids.*

## Upcoming Special Events

- 6/3-9/9 - Waterfront Farmers Market, Skansie Brothers Park, Thursdays (1-7pm)
- 9/11 – Harbor Hounds, Skansie Brothers Park (cancelled)
- 9/18 – Korean Chuseok Festival, Skansie Brothers Park
- 9/19 – Race for a Soldier, various streets
- 10/2 & 12/4 – Pier into the Night - Skansie Brothers Park & 11/6 Maritime Pier
- 10/9 – Sip & Stroll
- 11/25 – Turkey Trot