

AGENDA
GIG HARBOR PARKS COMMISSION
Wednesday, August 4, 2021 – 5:30 p.m.

Due to public health concerns, this meeting will be accessible by phone by dialing (253) 215-8782 and entering the Meeting ID: 814 5031 5374 or through Zoom at:
<https://us06web.zoom.us/j/81450315374>

Comments are only allowed during designated portions of the meeting. To speak during the meeting, press the Raise Hand button near the bottom of your Zoom window or press *9 on your phone. Please refrain from “raising your hand” until the Parks Commission Chair has announced that he has opened the public comment portion of the meeting. Your name or the last four digits of your phone number will be called out when it is your turn to speak. When using your phone to call in, you may need to press *6 to unmute yourself. All speakers will have up to three minutes to speak.

Instead of speaking live, you may submit comments in writing before the meeting. Your input / questions must be provided to Terri Garrison by 3:00 p.m. the day of the meeting. All written comments must be able to be read in 3 minutes or less to be included in the record and have the title: FOR PUBLIC COMMENT included. Send comments to: tgarrison@gigharborwa.gov. Written comments will be read during the appropriate agenda item.

CALL TO ORDER / ROLL CALL

Introduction of new members – Doug Terrien and Will Appleton

APPROVAL OF MINUTES: July 7, 2021

OLD BUSINESS

1. Pros Plan Update

NEW BUSINESS

PARKS UPDATE REPORT – Public Works Director Jeff Langhelm

COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN

MINUTES
GIG HARBOR PARKS COMMISSION
Wednesday, July 7, 2021 – 5:30 p.m.
Virtual Meeting (via Zoom webinar)

CALL TO ORDER / ROLL CALL

Parks Commission Members: Present - Vice Chair Mary Barber, Roger Henderson, Anastasia Wright, Louise Tieman. Absent - Doug Terrien, Ben Coronado (excused)

City Council Liaison: Spencer Abersold

Staff: Public Works Director Jeff Langhelm

APPROVAL OF MINUTES

Approval of June 2, 2021 Parks Commission Meeting Minutes

MOTION: Move to approve the June 2, 2021 Parks Commission Minutes

Tieman / Henderson - Motion passed unanimously

OLD BUSINESS

1. **Pros Plan Update** - Discussion was held on providing feedback for the Joint Meeting with City Council, scheduled for July 8, to discuss the consultant contact options for updating the PROS Plan. It was the consensus of the Commission to support the full contract, base contract plus all additional options, taking into consideration the absence of a Parks Manager.
2. **Parks Appreciation Day Update** – This item will be deferred until a later date to make plans for a Spring 2022 event.

NEW BUSINESS

None

PARKS UPDATE REPORT – Public Works Director Langhelm provided general park update information and answered questions, noting that the land use permits have been submitted for the Austin Park Honoring Project.

COMMITTEE REPORTS

None

PUBLIC COMMENT

None

ADJOURN

MOTION: Move to adjourn at 6:21 p.m.

Henderson / Tieman - Motion passed unanimously

PARKS COMMISSION

AUGUST 2021

Parks Division Updates

Proposed Donations

Benches at Austin Estuary Park – Two private bench memorial donations have been approved at Austin Estuary Park and are expected to be installed after the public art has been placed on site. *The placement of the benches has been included in the land use permitting for the art.*

Benches at Gig Harbor Sports Complex – Kiwanis Club of Gig Harbor has made a financial commitment for sponsorship of eight benches to be located throughout the Sports Complex in Phase 1B. The Parks Commission provided a recommendation on the style of the proposed benches to be forwarded to City Council.

Water Bottle Filling Station at the Old Ferry Landing – A private donation of a water bottle filling station has been approved at the Old Ferry Landing. This water fountain will replace the outdated fountain currently in place. The fountain has been ordered and will be installed upon delivery.

Little Library at Shaw Park – The donation of a little library stand has been approved for installation at Shaw Park. A group of students representing Peninsula High School's National Honor Society will construct, donate, and provide the upkeep of the little library stand. *The book library has been installed.*

Lease Updates

Gig Harbor Canoe and Kayak Race Team at Ancich Park – The City and GHCKRT executed lease amendment #2 on 06/17/21 that establishes a minimum donation of \$150,000 from GHCKRT to the City in two payments. The first payment in the amount of \$100,000 was made to the City on June 29. The second payment will occur no later than April 15, 2022.

Gig Harbor Sports Complex – City Council and the YMCA approved the Lease Agreement on May 10.

Projects

Ancich Community Paddler's Dock – Conduct visioning and develop a master plan for Crescent Creek Park pending Council direction on the City's proposed Masonic Lodge building improvements.

- The City has received word from the Port of Tacoma regarding the LEDIF Grant application submitted 02/26/21 that the City will be receiving \$25,000 of the \$85,000 requested.
- The City and GHCKRT executed lease amendment #2 on 06/17/21 that establishes a minimum donation of \$150,000 from GHCKRT to the City in two payments, no later than April 2022. The City received the first payment of \$100,000 on 06/29/21.
- *The Jerkovich lease was approved by Council on 07/26/21.*
- *Council authorized the award of the Public Works Contract to American Construction Co., Inc. on 07/26/21.*
- *Anticipated construction start date: 09/20/21.*

Ancich Park Advanced Mitigation - Design, permit, and demolish the existing, dilapidated Jerkovich Pier located at Ancich Park using the federal process for advanced mitigation for the future Commercial Fishing Homeport float system.

- Administration held a meeting in October 2020 with US Army Corps to discuss mitigation banking for the removal of the deteriorating concrete pier.
- A professional services contract with DCG was signed by the Mayor on 01/25/21.
- DCG submitted a permit application package to the City of Gig Harbor Planning Division on 02/23/21, which included local, state, and federal permit applications.
- DCG submitted responses *the week of 07/19/21* to the US Army Corps based on their earlier comments. We are awaiting US Army Corps to review DCGs responses.
- The City is working with WDFW on the preparation of a memorandum of agreement before the Planning Division can issue a land use decision.

Austin Park Honoring Project – In conjunction with the Puyallup Tribe of Indians, the Gig Harbor Kiwanis Foundation, and the City’s Arts Commission, the City Council awarded a contract in 2019 for the placement of an “honor symbol” in Austin Park to acknowledge the importance of the Tribe as the original residents of Gig Harbor. Staff is working with the Puyallup Tribe of Indians, a citizen group, and directed by City Council.

- Preliminary wetland, Geotech and structural analyses for installation of the art piece has been completed.
- Honoring Committee is working on plaque language.
- Staff submitted a shoreline master program amendment on 01/21/21.
- As the proposed SMP amendment progresses, Staff will submit a land use permit for the associated honor symbol.
- A contract amendment with the artist extending the duration of his participation to 12/31/21, was approved by Council on 04/26/21.
- The City transported the Honoring Art from the artist’s shop to Gig Harbor in April. The art is securely stored at a City facility.
- Staff and the City’s consultant (Parametrix) submitted the land use permits in late-June.
- *Council authorized an amendment at the 07/26/21 Council Meeting with Peterson Structural Engineers to develop the design for the art base.*

- The art is anticipated to be installed by fall 2021.

City Park at Crescent Creek Visioning/Master Plan – Conduct visioning and develop a master plan for Crescent Creek Park pending Council direction on the City’s proposed Masonic Lodge building improvements.

- In determining the next steps of the Masonic Lodge, Council will review Bill Acker’s report and John McMillian’s renderings.
- City Council approved the Master Planning contract with HBB on 03/23/20.
- The City is preparing to engage with the public in summer 2021 regarding the vision for the Masonic Lodge property.
- The Crescent Creek Park Public Master Planning will begin after the Masonic Lodge property visioning has concluded.
- *Project to be delayed to 2022. Reporting on this will cease until then.*

Eddon Park Brick House – Remodel and rehabilitate the historic Eddon Residence.

- *Construction completion anticipated in summer 2021.*
- *City Council approved change order for reconstruction of the brick chimney over the kitchen on 07/26/21.*

Eddon Boat Railway Carriages – The two railways at the Eddon Boat Building still require the construction of the boat carriages that will carry boat along the marine rails. This work will support the final design and construction of the two railway carriages.

- Fabrication of the carriages is progressing.
- The City has received three different shipments consisting of fabricated steel pieces for the interior carriage. *There are approximately four more shipments that will be provided for this work. The City is temporarily storing the steel pieces at the City Operations site.*
- Assembly of the carriages is currently scheduled in August 2021.

Gig Harbor Sports Complex Phase 1A – Partner with the YMCA to develop City-owned properties into a 17-acre Gig Harbor Sports Complex with lit and turfed multi-use fields and associated parking. Updates are posted on the city website: <http://www.cityofgigharbor.net/637/Gig-Harbor-Sports-Complex>

- Funding: work to come under contract with our state appropriation of \$206K and \$350K RCO Youth Activity Facility Grant.
- The City and YMCA have a Lease Agreement was effective on 05/20/21 and recorded on 06/01/21.
- Per the lease the YMCA must submit all necessary land use permits no later than 06/30/23 and complete construction no later than 12/31/24.

Gig Harbor Sports Complex Phase 1B – Phase 1B includes multiple playgrounds, trails, event lawn, pickle ball courts, bocce ball, picnic shelters, and additional parking. Council approved Res. 1178 + 1180. authorizing application for the Land and Water Conservation Fund (LWCF) for \$500K, and the Local Parks (WWRP) for \$500K.

- Kiwanis is donating eight benches. City coordinating with Kiwanis for bench style, delivery and installation during construction.
- Working through grading with YMCA for ADA.
- The RCO Board approved Preliminary Ranked Project Lists for funding on 10/2/20 as follows:
 - LWCF – ranked 9/25 (recommended)
 - WWRP – ranked 25/80 (not recommended)
- The state legislature funded the RCO Boards projects as recommended above.
- The City did not secure capital funding from the state prior to the end of the 2021 session.
- Staff has gathered the information requested by RCO for the LWCF grant agreement.
- This project is currently scheduled to begin design/permitting in fall 2021.

Skansie Netshed – Repainting - Project is limited to maintenance work consisting of repairing roof leaks and repainting the exterior of the Netshed.

- WA Dept. of Fish and Wildlife stated on 5/26/21 that a HPA is not required for this maintenance work.
- Katrina confirmed on 5/28/21 that this work is exempt from SEPA & Shoreline Substantial Development permitting.
- *Bid Advertisement 07/01/21.*
- *Bid Opening held on 7/15/21 and two bidders submitted bids.*
- *City received two bids; both exceeded the project budget. City Administration directed staff to present a resolution to reject all bids at the 08/09/21 Council meeting.*

Upcoming Special Events

- 6/3-9/9 - Waterfront Farmers Market, Skansie Brothers Park, Thursdays (1-7pm)
- 7/13-8/31 - Summer Sounds, Skansie Brothers Park (Tuesdays)
- 7/16-8/27 - Movies in the Park, Skansie Brothers Park (Fridays)
- 8/3 – National Night Out, Skansie Brothers Park
- 8/7 – Galloping Gertie Half Marathon, Cushman Trail (14th Ave NW to Olympic Drive)
- 8/21-8/22 – Maritime Gig Festival, Skansie Brothers Park
- 8/27 – Wedding, Skansie Brothers Park
- 9/11 – Harbor Hounds, Skansie Brothers Park
- 8/19 – Korean Chuseok Festival, Skansie Brothers Park
- 9/19 – Race for a Soldier, various streets